



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

July 8, 2026

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of June 10, 2026

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Approval of Change Order No.2 for RAS Pump Control Upgrade Project extending Substantial Completion and Final Completion**
- 2) Executive Session for Personnel Matters**
- 3) Motion for Board Appointment to Personnel Committee**
- 4) Motion to Amend Administrative Handbook, Section 308 Personal Leave**

ADJOURNMENT:



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REGULAR MEETING

July 8, 2026

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members are present, Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Andrew T. Dettling, Operations Manager, Patricia L. Mowry, Financial Controller, Charlee Rosini, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of June 10, 2026, Board Meeting.

Moved by Mr. Wells, Seconded by Mr. Deitzer

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer

VISITORS:

SOLICITOR'S REPORT: Copy on file.

ENGINEER'S REPORT: Copy on file.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the Brush Run WPCP Belt Filter Press Replacement. The vendor indicated the delivery date for the equipment is anticipated to be ahead of schedule.

Mr. Jenkins reported on the Brush Run Motor Control Center Upgrade. GHD is 60% complete with the design. Management will meet with GHD to review in the next couple weeks.

Mr. Jenkins reported on the Brush Run WPCP RAS Pump and Controls Upgrade. The control panel is being installed at the present time. Management recommended a change order for substantial completion by 13 days to accommodate any issues encountered with the controls.

Motion: To approve Change Order No.2 for RAS Pump Control Upgrade Project with the Contractor, Elcon extend Substantial Completion by 13 days to July 26, 2026, no additional cost.

Moved by Mr. Deitzer, Seconded by Mr. Kleya

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported the Wet testing passed for both treatment plants.

Mr. Dettling reported on the sludge hauling contract. Ms. Rosini reviewed the bid documents. Her changes were incorporated into the final bid documents. There were four firms that requested the documents. Bids are due by August 3, 2026.

Mr. Wells indicated there has been a vacancy on the personnel committee and recommended Mr. Kleya.

Motion: To appoint Mr. Kleya to the personnel committee.

Moved by Mr. Wells, Seconded by Mr. Kennedy

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Faye E. Abbondanza, Administrative Assistant

Yes: Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer

FINANCIAL CONTROLLER'S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending June 2026.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$409,569.21 of the following funds:

Moved by Mr. Kennedy, Seconded by Mr. Deitzer

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer

Fund	Disbursement	Total
Operating	Checks and ACH	\$135,375.07
Payroll	Transfer from Revenue to Payroll fund	\$80,000
PNC	Transfer from Revenue to PNC fund	\$0
Developer Fund	Checks & Operating Fund Reimbursement	\$360
CFS Capital Improvement Fund	Requisition	\$116,566.75
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2004 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,267.49
	Total	\$409,569.31

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:16 p.m. to discuss personnel matters.

Moved by Mr. Deitzer, Seconded by Mr. Kleya

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer

Executive Session Ended 7:35 p.m.

Motion: To Amend Administrative Handbook, Section 308 Personal Leave to increase full-time to ten days, and part-time to seven days annually.

Moved by Mr. Wells, Seconded by Mr. Kleya

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer

Motion: To adjourn the Board Meeting at 7:36 p.m.

Moved by Mr. Deitzer, Seconded by Mr. Kleya

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, Ryan Kennedy, Nathan J Kleya, and Harry Deitzer

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Wells	Deitzer	To approve the minutes of June 10, 2026, Board Meeting.	Approved
2	Deitzer	Kleya	To approve Change Order No.2 for RAS Pump Control Upgrade Project with the Contractor, Elcon	Approved
3	Wells	Kennedy	To appoint Mr. Kleya to the personnel committee.	Approved
4	Kennedy	Deitzer	To approve disbursements in the amount of \$409,569.21.	Approved
5	Deitzer	Kleya	To enter into Executive Session at 7:16 p.m. to discuss personnel matters.	Approved
6	Wells	Kleya	To Amend Administrative Handbook, Section 308 Personal Leave.	Approved
7	Deitzer	Kleya	To adjourn the Board Meeting at 7:36 p.m.	Approved